

The Center for Learning and Civic Engagement

مركز التعلم والمشاركة المدنية

The Honors Program

APPLICATION INFORMATION/INSTRUCTIONS

Please read all information and instructions before completing and submitting your application.

Eligibility Criteria

To qualify for admission to the CCQ Honors Program, you must:

- have a minimum GPA of 3.5
- maintain a clean disciplinary record

Admission Requirements

Please submit all required documents by email to Nate Schell, Lead Learning Engagement Faculty, Center for Learning and Civic Engagement, – clce@ccq.edu.qa

- A complete Honors Program application and copies of all requested documents
- Submit an essay on an assigned topic in English or Arabic (see topic list on p.4)
- Two letters of recommendation from college faculty
- Copy of CCQ transcript

Official Test Scores and Transcripts: (Submit to Nate Schell at above address)

- Official high school transcripts and CCQ transcripts

Honors Program Acceptance Criteria

Students who meet the criteria listed above may submit an Honors Program application. A combination of grades, test scores, recommendations, essay on an assigned topic, and an entrance interview will be used to determine acceptance into the Honors Program.

Maintenance Requirements

- Maintain a 3.5 GPA
- Be a currently enrolled student at CCQ
- May not withdraw from classes without consultation with Honors Program director
- Sign and maintain the Honors College Code of Behavior and Academic Honesty Policy

The Center for Learning and Civic Engagement

مركز التعلم والمشاركة المدنية

The Honors Program

APPLICATION

Instructions: Complete all items on this application AND RETURN IT BY EMAIL TO: **Nate Schell, Lead Learning Engagement Faculty, Center for Learning and Civic Engagement, Community College of Qatar – clce@ccq.edu.qa**. A copy of your high school transcript and your most recent CCQ grade report must be sent along with this application. All correspondence sent on your behalf must include your complete name and CCQ ID number. Type or print legibly.

PERSONAL INFORMATION

Full Name _____

Current Address _____

Street

City

Email Address _____ **Phone:** _____ **Phone:** _____
(cellular) (Evening)

CCQ ID Number _____ **Date of Birth** _____

Signature: _____ **Date:** _____

HIGH SCHOOL ACADEMIC INFORMATION

High School _____ **Rank in Class** _____ of _____

High School Graduation Date _____ **H.S. G.P.A.** _____

EXTRACURRICULAR ACTIVITIES, SPECIAL AWARDS AND RECOGNITION

List school activities beyond the classroom that you are involved in, such as sports, student government, clubs, or music

Describe community service or volunteer activities you have participated in.

Are you currently employed? Yes No If yes, provide name of employer and a brief description of your duties.

What is your intended major? _____

Please attach to this application an explanatory or persuasive essay of no more than 500 words on one of the topics below. Type and double-space the essay using 12-point font. Be sure to place your name and college ID number at the top of each page.

You may choose one of the following essay topics. Explain your choice and be as explicit as possible.

- Describe a significant experience that changed your life perspective.
- Choose a family member or an individual and describe how this person has influenced your life.
- If you could change one thing about the world to make it a better place, what would that one thing be?

Verify that you have included the following before submitting the packet.

- The Honors Program Application
- A typed essay on an assigned topic
- Two (2) letters of recommendation from teachers

Be sure you have requested official copies of the following:

- Prior CCQ transcripts

The application must be sent to:

Nate Schell
Lead Learning Engagement Faculty
Center for Learning of Civic Engagement
Community College of Qatar
clce@ccq.edu.qa

The Center for Learning and Civic Engagement

مركز التعلم والمشاركة المدنية

The Honors Program

Letter of Reference for Admission to the Honors Program

Instructions to Students: Aid your referees in completing this form by forwarding your name as it appears officially in the CCQ database, and your CCQ student ID number.

You will need two letters of recommendation from current or former CCQ faculty or staff. The reference should come from people most familiar with your academic or social abilities.

Instructions to Reference Provider:

Students admitted to the Honors Program should be able to demonstrate academic excellence with test scores and/or grades that are indicators of scholastic ability, or a portfolio that illustrates creative talents.

In the reference letter, please evaluate the **academic** and **social performance** of the student you are recommending to the Honors Program. Give your **overall assessment** of this **student's abilities** and **potential** for **participation** in a **rigorous** and **challenging curriculum**.

Additionally, complete the information below. You may send the completed reference letter by email to:

clce@ccq.edu.qa

Student Name _____

CCQ ID _____

Name of Referee _____

Date _____

Title _____

Division _____

Phone _____

Relationship to student _____



كلية المجتمع وقطر
COMMUNITY COLLEGE OF QATAR

The Center for Learning and Civic Engagement

مركز التعلم والمشاركة المدنية

The Honors Program - Student Membership Contract

Code of Behavior and Academic Honesty Policy

As a member of the Honors Program, I understand the following rules and regulations pertaining to obtaining and maintaining membership in the program, and agree to abide by them. I understand that failure to meet the expectations of the following guidelines will result in my initial application being rejected, or being expelled from the program.

1. I must have a college-level GPA of 3.5 or higher to be admitted to the program, and must maintain this GPA in order to remain in the program.
2. I must be a currently-enrolled student at CCQ in order to remain in the program. If I leave CCQ for a period of one semester or longer and resume my studies at CCQ at a later date, I must re-apply for admission to the program.
3. I must have no disciplinary issues on my record at CCQ. I understand that this would prevent me from entering the program, or cause my expulsion from the program.
4. I understand that any substantiated allegations of academic dishonesty will result in my expulsion from the program, and that I will not be allowed to re-apply.
5. I understand that, as a member of the Honors Program, I represent the program and everything that it stands for. I will strive to be a model for other students to emulate, in and outside of the classroom.
6. I understand that any Honors classes I take will only count for Honors credit if I receive a grade of "B" or higher. Any grade lower than a "B" will be coded for a standard course.
7. I understand that I may not withdraw from an Honors class, or switch a contracted Honors course back to the standard course designation, without prior approval of the program Director.

Student Name: _____

CCQ ID: _____

Email: _____

Phone: _____

Signature: _____

Date: _____