



The Center for Learning and Civic Engagement

مركز التعلم والمشاركة المدنية

The Honors Program - Honors Contract Form

What is the criteria for a course to be eligible for Honors credit?

- Courses must be 1000-level or above and be approved by the Honors Council.
- All courses must be at least 3 credits.

How can a course be contracted for Honors?

To be contracted for Honors, the course must include one or more extra components in addition to its typical elements. This could be anything that qualitatively augments the course by distinguishing it from its non-Honors counterpart by way of assigning an extra project, presentation, research paper or report, or similar assignment. The preceding list is not comprehensive; a distinct type of assignment may be implemented as the faculty member deems appropriate.

OF NOTE: For a contracted course to meet the Honors requirements, the student must earn at least a B in the course.

What is the procedure to take an Honors course by contract?

In order for a course to be contracted for Honors credit, the student and faculty member must agree on one or more appropriate extra facets of the course. Once this has been determined, the faculty member and student should complete the attached form, sign it, and forward it to the Honors Council for approval (clce@ccq.edu.qa) before the end of the add/drop period. Once it has been approved by the Honors Council, it will be signed by the program director.

No contracts received after the appointed deadline will be approved unless previous authorization was received from the program director. Honors credit will be awarded upon successful completion of the course only after a final grade (of B or higher) has been received and the professor and Honors Council have substantiated completion of the Honors contract requirements.

OF NOTE: In the event the course grade is less than a B, the course will not count as Honors.



The Center for Learning and Civic Engagement

مركز التعلم والمشاركة المدنية

The Honors Program - Honors Contract Form

This contract serves to authorize a non-honors course to count as an Honors course. Please complete the form and sign where indicated. Please be aware that:

- Honors classes are minimally 3 credits and are 1000-level courses or greater.
- Honors credit will be awarded exclusively for final course grades of B or higher.

Student Information

Name:

CCQ ID:

Email:

Phone:

Course Information

Faculty Name:

Faculty Email:

Department:

Course Title:

Course Number:

CRN:

Semester and Year of Contract:



The Center for Learning and Civic Engagement

مركز التعلم والمشاركة المدنية

The Honors Program - Honors Contract Form

Professors:

Please elaborate what will distinguish this course from a non-Honors course, thereby giving an Honors element to it. Please illustrate how the honors workload will go above and beyond the typical expectations of non-Honors students enrolled in the class. Please attach more sheets if needed.

SIGNATURES

I certify that I have read and understand all of the requirements of this contract, and that the specifications of contracting an Honors course have been met by this proposal.

Should the parameters of my contracted Honors course change, or if I decide to not pursue the course for Honors, I will immediately inform my professor and the Honors Program director or CLCE director.

Student

Instructor

Honors Program director

Date

Please forward all completed forms to the program director at CLCE@ccq.edu.qa.

