Withdrawal Request

Name: _____

Student ID: _____

Request Date: _____ / _____ / _____

Student Signature: _____

QID: _____

Reason of withdrawal: _____

For Official Use Only

Official documents in the file include:

- Admission form
- High school certificate
- Accuplacer – English test score
- Copy of QID
- Medical certificate
- Copy of birth certificate

Records Staff: _____

Date received: _____ / _____ / _____

Student file complete: ☐ Yes   ☐ No

Note: _____
_____

Records Section Head Note: _____

Signature / Date: _____

For records staff procedures

Name _____

Signature _____

Date _____